

Member Learning and Development Programme

September 2019 – April 2020 (Planned Sessions – Dates TBC)

London Plan

Aim:	The session will provide an update on the new emerging London Plan. Details on how it differs from the current Plan will be highlighted and advice provided on the weight to be attached to emerging policies in the determination of planning applications. It will be facilitated by Emma Watson (Head of Strategic Planning) and Nick Lynch (Planning Policy Manager). The session will assist members in the determination of planning applications.
Who for:	Recommended for All Members
Date:	TBC Week of 2 nd – 9 th Dec 2019
Time:	6.00pm-6:45pm.
Location:	Hendon Town Hall
Lead Officer:	Head of Strategic Planning

Planning Policy and the Local Plan

Aim:	The session will provide an introduction to a new Local Plan for Barnet (which is being considered by P&R Committee at the meeting on 10 December). It will be facilitated by Emma Watson (Head of Strategic Planning) and Nick Lynch (Planning Policy Manager). The session will assist members to note the direction of new planning policy for Barnet in terms of growth and associated infrastructure along with the timeline for progressing the new Local Plan through to adoption.
Who for:	Recommended for All Members
Date:	1 st week of December 2019 TBC
Time:	6.00pm-6:45pm.
Location:	Hendon Town Hall
Lead Officer:	Head of Strategic Planning

Personal Safety for Councillors

Aim:	This is an essential programme for councillors who lone work as part of their role and who want to be more aware of their personal safety. Designed to sit within any organisation's policy, the session is based on sensible advice and established good practice. The session will make participants more aware about the reasons why people can behave in negative ways, and explores practical ways to avoid situations becoming uncontrollable. It will be facilitated by Miranda Smythe from The Baikie-Wood Consultancy Ltd.
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Who for: Recommended for All Members
Date: Tuesday 25 February 2020 - TBC
Time: 7.00pm-9:00pm.
Location: Hendon Town Hall
Lead Officer: Head of Governance

Being an Effective Councillor

Aim:

a) Dealing with difficult people (Conflict & Challenging Behaviour)

This short interactive seminar/course will heighten awareness, increase confidence and understanding in dealing with difficult people and support the development of skills and techniques to apply across different situations. During the seminar/course appropriate tools and exercises will be used to develop understanding and interpersonal skills while enjoying the opportunity to discuss, contribute and build upon shared experiences.

b) Resilience: having difficult conversations and delivering bad news

For all of us, life can sometimes present challenges when faced with difficult decisions and changing circumstances. Elected members carry additional demands as they play a critical leadership role in leading others through testing and challenging times. There are occasions when difficult conversations and giving bad news are unavoidable. Whether in a one-to-one situation or organisational wide, being the bearer of such news is when a leader's ability and character is truly tested. This half-day programme will heighten awareness of personal resilience and develop skills for meeting the needs of communities, organisations and individuals when having difficult conversations and delivering bad news. This will be an interactive session with plenty of opportunity for discussion, exploring and swapping ideas, obtaining advice and sharing experiences.

It will be facilitated by Jacqueline Mansell MA., BSc (Hons), CPsychol., FSET and Chartered FCIPD.

Who for: Recommended for All Members
Date: March 2020 - TBC
Time: 7.00pm-9:00pm.
Location: Hendon Town Hall
Lead Officer: Head of Governance

Being an effective ‘critical friend’: The importance of questioning skills

Aim: A key role for overview and scrutiny is to provide a ‘critical friend’ challenge to policy and decision makers, inside and outside the authority. This session is for overview and scrutiny Members who would like to improve their questioning skills, through honing their approach to preparing for scrutiny work and conducting it in practice. It covers questioning skills and techniques (and the importance of listening skills) and how best to apply them. Part of the programme is given over to an exercise to enable participants to practise these skills through an exercise, such as devising Key Lines of Enquiry for a forthcoming scrutiny topic.

Facilitated by Dave Burn, an independent consultant

Who for: Recommended for All Members

Date: March 2020 - TBC

Time: 7.00pm-9:00pm.

Location: Hendon Town Hall

Lead Officer: Head of Governance

Giving Effective Speeches & Presentations

Aim: A vital skill for both council officers and councillors is verbal communication, whether briefing individuals, small groups or speaking in public. As budgets become tighter this becomes ever more vital to help the public understand your message and ensure decisions are made with the right information. Many people feel a need to improve their confidence in giving verbal presentations or public speeches while others may enjoy it, but wish to build their skills in a supportive environment.

This seminar takes a highly practical approach and includes gentle practice to build confidence in presenting information to groups in a range of contexts. It will be facilitated by Dave Burn, an independent consultant

Who for: Recommended for All Members

Date: April 2020 - TBC

Time: 7.00pm-9:00pm.

Location: Hendon Town Hall

Lead Officer: Head of Governance